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Aurora, Ontario
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Town of Aurora
Aurora Public Library Board
Terms of Reference

Purpose

The purpose of the Board is to oversee the planning and policy decisions related to the Aurora Public Library service.

Membership

The Board shall be comprised of seven (7) members, including two (2) Members of Council and five (5) Members of the public who are:

- At least eighteen years of age;
- A Canadian citizen;
- A resident of Aurora; and
- Not employed by the Town of Aurora or by the Aurora Public Library.

Term

The Board shall be appointed for a four-year term, and will remain in office until a new Board has been appointed by Council.

Remuneration

None.

Duties and Functions

Strategic Planning

- Identify needs and approve appropriate plans to ensure that Aurora Public Library services are responsive to changing community circumstances and are accessible to all.

Policy Development

- Determine and adopt written policies to govern the services and operations of the Library.

Advocacy

- Ensure that the important and essential role of the Library in the community is communicated clearly;

- Ensure that its value and contribution are understood and appreciated by all key stakeholders;
- Actively promote Library services in the community.

Financial management:

- Ensure that community needs for Library services are met in a cost-effective manner;
- Develop and recommend to Town Council required operating and capital budgets.

Reporting

Not applicable.

Meeting Time and Location

The Board meets on the third Wednesday of each month at 7 p.m. at the Aurora Public Library.

Staff Support

The Library provides technical and administrative support services to the Board.